

Digital Action Plan



YEAR 3 ACADEMIC YEAR 2019-20

1. The Focus of this Digital Learning Plan:

- We hope to continue with the work carried out in Year 1 and 2 /and continue to embed the two areas previously worked on e.g.
 - Dimension: Teaching & Learning
 - Domain 4: Teachers' Collective/Collaborative Practice
 - Standards:

<ul style="list-style-type: none"> • Teachers value and engage in professional development and professional collaboration

<ul style="list-style-type: none"> • Teachers contribute to building whole-staff capacity by sharing their expertise
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- It is essential that in the initial stages of this academic year, previous work in the above two standards is continued, before embarking on any new area.
- In addition, we now move into a Student Domain: We want to access the impact of the work carried out by the DLF team (and the work that is being embedded by the DLF Team) in Yr 1 & 2 for the learner, and support the learner experience in this context.
- Has the building of the DLF team CPD, the wider staff with greater CPD & Skillsets with digital technologies, impacted the learner in the classroom. If so, in what way.
- Allowing the student to create content, creating a flipped class approach, will be facilitated through the Digital Learning leaders and in this way, the hope would be that it migrates to the classroom also.

Planning: for Target Setting: & Defining Actions to Move Process Forward:

- Identified Gap: how often are the videos being used? if usage is low, how do we improve this? Or do we think the video channel is the right course of action to continue with? N O'Brien compared the ratings of views and likes and comments over the year. The team feedback suggested that the channel is very good and worth building on, but:
 - a. teachers are finding it hard to find the videos once in Stream
 - b. some can't access the channel at all (new teachers)- access rights
 - c. some videos are outdated, need updating
 - d. we need to ask the staff what they want so that the videos are very relevant to them

Action: E.g. A Form will be created for teachers to submit what kind of video/support they want in the digital context this year, everyone on the team needs to promote its use, e.g. say 'just go onto stream', then 'discover/channels'. It will not self-promote and is not effective if one person tries to do it alone, a team approach to this will be highly effective. Various videos will be updated, new videos added, including one on how to access stream easily. Promotion of this channel is key here.

- Embed to SSE Planning: We are now officially at the 'investigation stage' of the process with a view to capture student learning experiences. The hope is to measure the **impact of Digital Learning** in the classroom across the school but especially with our 2nd and 5th years (gather data on this cohort), the Digital Learning Leaders (focus group in Learning Hub), and through our teachers and parents.

Action: How we will engage with SSE Planning this year:

- Survey at least 4 out of 6 class groups in two yeargroups: 2nd & 5th year groups- carefully worded survey to assess the impact of digital experiences in the classroom on learning, each survey delivered by team members to ensure that students receive a 10 min intro on the why so that the answers are genuine and informative. Before drafting Survey: What do we want to measure?, e.g. student learner experiences, has the work of the DLF team impacted the learner in the classroom, if so, how? The results will inform planning in how we set targets in moving forward

- Create 2 student focus groups. A randomly selected group from the above two year groups. A focus group from the Digital Learning Hub group. Carefully led conversations to ensure students give honest in depth feedback on how digital learning takes place in the classroom, does it impact the learner experience in a positive way...student channel.
 - Re-Creating the Staff Room Display Poster: Design a sketch, including content and work with Receptionist who will liaise with Artwork creator). It will represent what we do and what the specific areas of focus and apps are that we champion. (SJ/MOK)
 - Subject Specific: Working with Maths dept re screen casting Maths content and building resources. Showing the team how to do this and just being there as a guide/support. (MOK/CFY)
 - Communication & Promotion of Channel: Co-Ordinating the videos from each member of the team in advance of them being sent out via email. (SJ). Email each term with the new set of 10 videos (this will need to be crisp and to the point - very clear instructions with the rationale). SJones & LL:
 - Update our Apps list into Digital Format, share with all so that we can add new ones. Board of management needs to Ratify/Approve (Hard copy in DP office N OBrien) HC
 - Accessing Stream: Teachers not being able to access stream: Edit this List to ensure all teachers incl NQTs, PMEs and new teachers can access it. SJC. Student access to student video channel (Ty & 6th year)
 - New Videos already identified needed/Updated: All must be under 2 mins. they are short and sweet and need to be catchy, sometimes, less is more- keep simple. E.g Calendar: N O Brien , How to get to stream: N O Brien. Screencast: CFY/JW re-share. JW on teams and hopes to use them across the board for 1st year ICT class groups
 - Teach meets/workshops identified
 - Compilation of survey/form to 2nd and 5th years. Liaise with full team to support you on this.
 - Groups to be surveyed: (I brought it down to 4 in each year group) CMG & JW
- ✓ Aisling - SJ
 - ✓ Fionn: CFY
 - ✓ Emer- MOK
 - ✓ Ronan- HC
 - ✓ CMG & JW: DO 4 of the 5th year groups.

- Ciara Foy: Digital Learning Hub. help build student channel and support student's. I can work with you on this if you wish.
- Focus Group: Yet to be decided.

2. The Dimensions and Domains from the Digital Learning Framework being selected:

Dimension: Teaching & Learning

Domain 2: Learner Experiences

The 2 Standards Below from the Digital Learning Framework being selected. Student's may illustrate their experiences through some of these statement's but not necessarily all.

Standard	Statement(s)
<ul style="list-style-type: none"> • Students engage purposefully in meaningful learning activities 	<ul style="list-style-type: none"> • Students demonstrate very high levels of interest and participation in learning. • They are able to work both independently and collaboratively in a very purposeful and productive manner. • They understand and can explain the purpose of the learning tasks they are engaged in, and can extend and develop the activity meaningfully. • They are able to report on, present, and explain the process and outcome of learning activities to a highly competent level.
<ul style="list-style-type: none"> • Reflect on their progress as learners and develop a sense of ownership of and responsibility for their learning 	<ul style="list-style-type: none"> • Students assess their progress realistically and can describe their strengths and areas for development as learners. • They have a sense of ownership of their work, take pride in it, and take responsibility for improving it. • They reflect on their behaviour and attitude to learning, and are able to set meaningful personal goals as a result of their reflection. • Where the school curriculum provides opportunities to do so, students negotiate their learning thereby increasing their autonomy and effectiveness as learners. • Students take responsibility for their own learning, and use both the learning resources provided to them, and those that they source themselves, to develop their skills and extend their knowledge.

DOMAIN 2: LEARNER EXPERIENCES**STANDARD(S):** Students engage purposefully in meaningful learning activities**STATEMENT(S):**

- Students demonstrate very high levels of interest and participation in learning.
- They are able to work both independently and collaboratively in a very purposeful and productive manner.
- They understand and can explain the purpose of the learning tasks they are engaged in, and can extend and develop the activity meaningfully.
- They are able to report on, present, and explain the process and outcome of learning activities to a highly competent level.

TARGETS:

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)
1. Digital Action Plan	On-Going: Draft 1 November	-N O'Brien: Lead in Development of Digital Plan, full team collaborative approach. -D Mc A: Lead the Development of the SIP (for SSE) collaborate with N O' Brien & SSE team.	<ul style="list-style-type: none"> • Development of Draft 1 of Plan • SIP development by SSE team 	-time to collaborate as a team
2. Continue to Build up team & teacher CPD Capacity	-All year	-Individuals Lead own CPD & via school guidance/support	-Further documentation of CPD for DLF team members	-support and guidance from DLF team and SLT on CPD courses available

<p>2. Individuals continue to champion key areas to promote positive digital practices in our classrooms via one to one advice, tech clinics, teach meets, email, online videos, CP hours in Sept (workshop on Teams, Office, Calendar)</p> <p>3. A Form will be created to Survey teachers asking them to submit what kind of videos they want created, everyone on the team will promote the channel and build videos based on feedback.</p> <p>4. Continue to expand & promote, Online Video channel for teachers</p>	<p>-All year.</p> <p>-Creation and sending of the Form Survey to staff. November</p>	<p>-Full DLF team</p> <p>-MOK</p>	<p>-production of videos, sent emails, hosted tech clinics, workshop delivery in Sept.</p> <p>- Analysis of this survey, draw up list of required videos, then focus on development of these videos for term 2/3.</p>	<p>-CP hours for workshop</p> <p>-Rooming availability</p> <p>-Teachers with skillsets to deliver workshops</p> <p>-Full DLF team for advice</p> <p>-Staff Participation in Survey</p> <p>-MS Forms</p> <p>-MOK to Co-Ordinate</p> <p>-Creating of videos post analysis.</p>
<p>✓ Each team member to create 1 screen casted video per term, 3 in total. So that will add 30 new videos.</p> <p>✓ Also make Stream more accessible to all. Add all new teachers.</p> <p>✓ Term email sent out with list of new video</p> <p>✓ Various videos will be updated, new videos added, including one on how to access stream easily. Promotion of this channel is key here.</p>	<p>- 10 per term, Total 30 new videos</p> <p>-Before End of Dec</p> <p>-End of Jan & May</p> <p>-End of Jan</p>	<p>-Full DLF team</p> <p>-SJC</p> <p>-SJ Co-ordinates videos each term. LL & SJ compose email and send out to all</p> <p>-NOB- How to access stream, how to use the calendar</p> <p>-JW: Teams: Accessing, Conversations, Assignments, Files, Class Notebook</p>	<p>-Videos are created, 1 per team member.</p> <p>-All teachers can access stream</p> <p>-sent email</p> <p>-upload of new videos</p> <p>-Videos used in ICT classes for 1st years</p>	<p>-Full DLF team</p>

1. Update list of Approved Apps by Board of Management-Digital Format	-end of Jan	-HC	-full list of Digital Apps Made available to Board for ratification by end of Jan	-Staff feedback on Apps used.
2. Re-Creating Staff Room DLF Display Poster	-end of Jan	-SJ & MOK	-Design and order of new poster by end of Jan	-Vivianne's Design team, approval by Principal re Cost
3. Subject Specific: Maths Request for Support with Screen casting & Dev of resources	-Nov	-MOK & CFY	-Maths team confident in using screencast, creating resources	
4. Survey 4 groups of 2 nd and 5 th years to ascertain how effective the work of the DLF team has been with the learner, & to inform further planning	-Dec/Jan	-CMG/JW	-completed forms, analysis complete, gaps and targets identified/set	-MS Forms

EVALUATION PROCEDURES:

(How are we progressing? Do we need to make adjustments? Have we achieved our targets?)

- Student feedback from Survey, focus groups illustrate that new DLF D/T strategies in the classroom have impacted the classroom positively.
- Teacher channel grows in size but also in Usage/hits
- Student channel begins and grows modestly in first few months.

DOMAIN 2: LEARNER EXPERIENCES

STANDARD(S): Reflect on their progress as learners and develop a sense of ownership of and responsibility for their learning

STATEMENT(S):

- Students assess their progress realistically and can describe their strengths and areas for development as learners.
- They have a sense of ownership of their work, take pride in it, and take responsibility for improving it.
- They reflect on their behaviour and attitude to learning, and are able to set meaningful personal goals as a result of their reflection.
- Where the school curriculum provides opportunities to do so, students negotiate their learning thereby increasing their autonomy and effectiveness as learners.
- Students take responsibility for their own learning, and use both the learning resources provided to them, and those that they source themselves, to develop their skills and extend their knowledge.

TARGETS:

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)
6. Development of Online video channel for students via Learning hub and to expand. (strong channel management system- key)	<ul style="list-style-type: none"> • Development before End of Dec/Jan. Promotion & Expansion of channel 2020-21 	<ul style="list-style-type: none"> • CFY/SJC/ME-liaising with CK & Student leaders 	<ul style="list-style-type: none"> • Student's: To have built a channel, uploaded videos, used by student's. Process supported by teachers. • Organised filing of videos within channels. • Access to TV & 6th years 	<ul style="list-style-type: none"> -Our Student Digital Leaders -Office 365- student access to channel -CPD for student's on how to build channel -Twitter/Intercom/Posters to promote

EVALUATION PROCEDURES:

(How are we progressing? Do we need to make adjustments? Have we achieved our targets?)

- Check in May, how many Videos have been uploaded to student Channel
- Check in May, no of views.
- Survey those Learning Hub on who uses channel & does it impact learning experience in a positive way, how?
- How active were the student's in Building, Uploading to Channel.

DLF Plan's:

PILOT PROGRAMME YEAR 1: 2017-18

ALIGNING WITH SSE YEAR 2: 2018-19

YEAR 3: 2019-20

LAST AMENDED 10/11/2019